

Central Office Representatives Meeting Minutes
Sunday, February 11, 2018

2018 Board of Directors

✓ Chair, Bob R.	✓ Vice-Chair, Jim L.
✓ Treasurer, Bonnie N,	✓ Secretary, Leonard
Literature Chair, Joe E., sent report	✓ Communications Chair, Jeff L.
Member-at-Large, Gina S.	

Staff

✓ Office Manager, Brad, T.O.	Volunteer Coordinator, Dave S, sent report.
Newsletter Editor, Judy Gabriel	Webmaster, Hunter, K.
✓ District 22 Liaison, Joan S.	Call Forwarding Coordinator, Karyn H.
✓ District 22 Convention Liaison, Bob R.	

COR's present:

Christina C., Serenity Group, A.G.

David C., Open Door, L.O. and Sunday Night Rap Groups, H&I, SLO

Sharon H., Saturday AM Woman's M.B.

Shelly B., Saturday AM Woman's, Cambria

8:46am, Call to order followed by the Serenity Prayer. Introductions were made and the sign-in sheet was passed.

Reports from Officers and Staff:

Chair's Report: Bob R. Will be reporting on specific items as they come up.

Secretary's report: Leonard L., was late but the minutes were discussed. A motion by Joan, seconded by Jim to approve the minutes was passed unanimously.

Vice-Chair's Report: Jim L, reported that he has been working with Brad to organize the office and phone procedures. See Office Manager's report.

Treasurer's Report: Bonnie N., reported group donations received in January totaled \$ 4,126.36 which is \$1,434.29 higher than last year. The checking account balance as of February 11th. Was \$6,240.22, and the Prudent Reserve is \$15,799.93. Bonnie also noted that we have a pending \$1,860 literature order and an anticipated \$1,500 software expenditure related to our website up grades. Bonnie sent \$100.00 7th Tradition contributions to G.S.O., 22nd District, Area 93, and H & I., as directed by the B.O.D.. Bonnie also suggested that we promote Birthday Contributions. We have budgeted receiving \$1,000 in Birthday Contributions. Bob moved and David seconded the Treasurer's report be accepted as presented. Passed unanimously.

Literature Report: Joe E. was absent but sent in his report informing us that he had placed an \$1,681.00 order with G.S.O. and another with Grapevine in the amount of \$179.85.

Communications Chair: Jeff L. reported that he is reviewing the identified discrepancies between the printed meeting directory and the one online. There are 294 meetings listed and 64 known discrepancies. He plans to notify the appropriate Group C.O.R. for assistance or clarification of these inconsistencies. He is also having some additional meeting directories printed to replenish the office supply.

Office Manager Report: Brad brought in some extra pamphlet display racks for any C.O.R. that had a use and had New Comer packages for sale. He reported that our answering service which picks up unanswered phone calls made to the Office during office hours appears to be now functioning. He also said that he and Jim are making good progress on updating the information on the office volunteer's bulletin board and information binders. Lastly the B.O.D.'s next Outreach meeting is Thursday, February 22nd in Morro Bay, Harbor Lites group at 5:30pm.

Volunteer Coordinator's Report: Dave reported that the office is in need of Office Volunteers. He requested that our C.O.R.'s make the request during group meetings. David can be reached by phone at (805) 441-8745 or by email at davesheldon1@charter.net

Call Forwarding: Bob reporting for Karen, said she was fully staffed.

Old Business:

Office Volunteer/Call Forwarding transfers and Voice Mail. Dave, Karen, Brad and Bob are studying the problem, Ongoing

New Business:

Bob gave a brief update on the Website, the Databases and Directories. Everything is moving ahead nicely. Ongoing

C.O.R. Reports or Questions;

Shelly indicated that she was interested in helping with the \$1,000 Birthday Contribution goal promotion that Bonnie discussed.

9:35am Bob moved, Christina seconded for adjournment and the meeting was closed with the Responsibility Declaration.