

Central Office Representatives Meeting Minutes
Sunday, June 12, 2018 (printed 6/13/18)

2018 Board of Directors

✓ Chair, Bob R.	Vice-Chair, Jim L.
✓ Treasurer, Bonnie N,	✓ Secretary, Leonard
✓ Literature Chair, Joe E.	Communications Chair, Jeff L.
Member-at-Large, Gina S.	

Staff

Office Manager,	Volunteer Coordinator, Dave S
Newsletter Editor, Judy Gabriel	Webmaster, Hunter, K.
District 22 Liaison, Joan S.	✓ Call Forwarding Coordinator, Sharon H.
✓ District 22 Convention Liaison, Bob R.	

COR's present:

Anna, P., Serenity Group, AG
 Chip A., Avila Beach Group
 Kate Y., Serenity Group, AG
 Kathy G., Saturday AM Woman's, Cambria
 Sharon H., Saturday AM Woman's, MB

8:47am, Call to order followed by the Serenity Prayer, a reading of the 2nd and 6th. Traditions. Introductions were made and the sign-in sheet was passed.

Reports from Officers and Staff:

Secretary's report: Leonard L., recapped the May 13th. Minutes. There was no discussion and a motion by Joe, seconded by Kathy, to approve the minutes was passed unanimously.

Chair's Report: Bob R, said he would report on agenda items as they occur.

Vice-Chair's Report: Jim L, was traveling, no report.

Treasurer's Report: Bonnie reported Group donations received year to date totaled \$11,729.16. The checking account balance as of May 31st. was \$9,020.72, the Prudent Reserve is \$15,799.93 and Petty Cash \$100.00. Bonnie indicated we were ahead of our income projections so we have more cash on hand than we expected but it is too early to know if we have extra money.

Bob said that we have noticed a drop off in contributions toward the end of the year and we expect to have additional non-budgeted costs related to our new web site. He said that we will continue to monitor our financial condition as the year progresses.

A motion to by Joe, seconded by Leonard to accept the report was passed unanimously.

Literature Report: Joe E. reported there continues to be an increase in demand for the Spanish literature. He has two new Grapevine books in inventory. *Voices of Women in AA* and *AA in the Military*. He is preparing a new smaller order to keep supplies current but we have extra copies of hard bound Big Books. His is working with a group from the convention in setting up our table there.

Communications Chair: Jeff L., was absent. Bob reported that we have new printed directories in the Office and Jeff is working on our meeting directory master.

Office Manager Report: We have a new Office Manager. Scott Little he is also one our regular office volunteers. Jim and Scott will be continuing with the streamlining and cleanup of the office procedures files.

Volunteer Coordinator's Report: We are still looking for backup volunteers. We are particularly looking for someone who can take the Friday 9 to 12 shift on an ongoing basis. It would be nice to have one person every Friday. One or more people to cover each Friday would also work. If interested please contact Dave by phone at (805) 441-8745 or by email at davesheldon1@charter.net

Call Forwarding: Sharon said that they are developing a new system for the after hours calls. They have developed a list of people that would be able to take over the phones when the scheduled volunteer was not able to do so. They are planning to work out the bugs soon.

Board Out Reach program. Bonnie gave a brief explanation of the program. Board members try to attend one meeting through out the county each month. Bonnie explains about the Central Office. She also passes out some literature,

including our Newcomer package. It seems to be well received. The next meeting we are attending is in Cayucos. Meeting starts at 5:30pm on the beach by the pier. It is the Sandy Bottom Beach Bums. All of course are invited, car pooling? Sounds fun.

Old Business:

Meeting Schedules and Website redesign. Bob reported the web redesign team is taking a much deserved break. They hope to finish by the time of the Convention, but certainly by the end of the year.

The new site will include areas for those wishing to be listed on the 12 step call list, Bridging the Gap information, H & I information, meeting directory add/change forms, a site for groups to post events of interest to our members, and a list of available literature.

New Business:

New Office Manager, reported earlier.

C.O.R. Reports or Questions;

Chip asked about the Office Volunteer requirements. Six months sobriety and contact Dave. See Volunteer Coordinator's report.

9:48am, A motion to adjourn by Joe, seconded by Kathy was unanimously approved. We did so with the Responsibility Declaration.