

Central Office Representatives Meeting Minutes
Sunday, July 8, 2018

2018 Board of Directors

✓ Chair, Bob R.	Vice-Chair, Jim L.
✓ Treasurer, Bonnie N,	✓ Secretary, Leonard
✓ Literature Chair, Joe E.	✓ Communications Chair, Jeff L.
Member-at-Large, Gina S.	

Staff

✓ Office Manager, Scott Little	Volunteer Coordinator, Dave S
✓ Newsletter Editor, Judy Gabriel	Webmaster, Hunter, K.
✓ District 22 Liaison, Joan S.	✓ Call Forwarding Coordinator, Sharon H.
✓ District 22 Convention Liaison, Bob R.	

COR's present:

Joan S., Twin Cities Group

Kate Y., Serenity Group, AG

Shelly B., Saturday AM Woman's, Cambria

Sharon H., Saturday AM Woman's, MB

8:45am, Call to order followed by the Serenity Prayer, a reading of the 2nd and 7th. Traditions. Introductions were made and the sign-in sheet was passed.

Reports from Officers and Staff:

Secretary's report: Leonard L., recapped the June 12th. Minutes. There was no discussion and a motion by Joan, seconded by Joe, to approve the minutes was passed unanimously.

Chair's Report: Bob R, said he would report on agenda items as they occur.

Vice-Chair's Report: Jim L, is traveling, no report.

Treasurer's Report: Bonnie reported Group donations received year to date totaled \$13,112.44. The checking account balance as of June 30th. was \$10,579.18, the Prudent Reserve is \$15,816.75 and Petty Cash \$100.00. We have also received \$354.65 in Birthday Contributions this year as opposed to \$489.00 last year. Bonnie said that we have more cash on hand than we expected due to cost saving measures put in place by the Board and increased group contributions, but it is too early to know if we have extra money.

Bob reported that he had discussions this week with the managers for the San Fernando Valley, San Diego and San Francisco Central Offices. In all three discussions, the managers were unanimous in that, when they had excess funds, those funds were not distributed to other services entities (GSO, Area 93, H&I), rather they were used for improvements within their own districts for increased service.

The San Diego manager, suggested offering literature discounts to AA groups that have donated to the central office during the year. She also noted they have a "Book of the Month" that is offered at a discount.

Additionally, he noted, that we are awaiting a quote for the development of the new website and meeting directory. We also need to purchase a desktop publishing software package for the production of future printed meeting directories and possibly the Nameless Newsletter. Rough estimate, \$4,000 or \$5,000.

A motion to by Joe, seconded by Joan to accept the report was passed unanimously.

Literature Report: Joe E. reported he is preparing a resupply order and is working with a group from the convention in setting up our table there.

Communications Chair: Jeff L., reported the July/September issue of the Nameless Newsletter has been sent to the printer. Judy, our editor would appreciate articles and personal story's.

Jeff continues to search for discrepancies in our Meeting Directories as he prepares to combine the two of them. The printed one we see in meeting rooms and the one on or website (sloaa.org). He would appreciate secretaries keeping their meeting information up to-date with him at the Central Office using the form on our website. Joe noticed that the SLOPYPAA meeting is not in the daily listing.

Office Manager Report: Scott tells us he is getting acquainted with us and the operation. He is talking to other office volunteers about the workings of the Office and all the forms. Bob mentioned the Office Operating & Upgrading Procedures review that Scott and Jim will be working on when Jim returns from vacation.

Volunteer Coordinator's Report: Dave said we are still in need of backup volunteers. We are particularly looking for someone who can take the Friday 9 to 12 shift on an ongoing basis. It would be nice to have one person every Friday. One or more people to cover each Friday would also work. If interested please contact Dave by phone at (805) 441-8745 or by email at davesheldon1@charter.net

Call Forwarding: Sharon said that they are completing the final changes to a new system for the after hours calls. They have 8 primary and 17 back ups that will be taking training soon. The system is designed to staff the phones when the scheduled volunteer was not able to do so.

Board Out Reach program. Bonnie reported that we met in Cayucos last month and will be attending the Atascadero Sunday Speakers Meeting which starts at 6:00pm. The meeting is in a Church located at 4500 El Camino Real.

Old Business:

All Old Business agenda items were covered during the above reports.

New Business:

Bonnie reminded us of the Area 93 Delegate Report of the 67th. General Service Conference at the St. Timothy's Church in Morro Bay. It will be held July 14th. 10am to 3pm. The GSO has been operating at a loss for several years. That will be reported on as well as other items of importance to us.

C.O.R. Reports or Questions;

None

9:35am, A motion to adjourn by Joe, seconded by Joan was unanimously approved. We did so with the Responsibility Declaration.