

**Central Office Representatives Meeting Minutes
Sunday November 11, 2018**

2018 Board of Directors

✓ Chair, Bob R.	✓ Vice-Chair, Jim L.
✓ Treasurer, Bonnie N,	✓ Secretary, Leonard
✓ Literature Chair, Joe E.	✓ Communications Chair, Jeff L.
Member-at-Large, Gina S.	

Staff

✓ Office Manager, Jim L.	✓ Volunteer Coordinator, Jim L.
Newsletter Editor, Judy Gabriel	Webmaster,
✓ District 22 Liaison, Joan S.	✓ Call Forwarding Coordinator, Sharon H.
✓ District 22 Convention Liaison, Bob R.	

COR's present:

Andrea W., Guest, interested in BOD

David C., Open Door L.O., Sunday Night Rap & Dist. 22 H&I, SLO

Dick B., Mesa group, AG

Joan S., Twin Cities Group

Karen D., Saturday AM Women's Meeting, M.B.

Kimberly L., Pioneer Group, SLO

Rachel E., Early Risers,. L.O., Fredericks Fri. Night Speaker, SLO

Shelly B., Saturday AM Woman's Group, Cambria

8:47am, Call to order followed by the Serenity Prayer, a reading of the 2nd and 11th. Traditions. Introductions were made and the sign-in sheet was passed.

Reports from Officers and Staff:

Secretary's report: Leonard L., recapped the October 14th. Minutes. There was no discussion. A motion by Joan, seconded by Joe, to approve the minutes was passed unanimously.

Chair's Report: Bob R, said he would be making comments as we proceed but wanted to start it off with a report on the web site redesign.

Our web address is sloaa.org. We have contracted with a former local AA that developed our existing site. We have a new design blocked out and running now but we are still working on details. Our meeting directory is in a "word press" format which is preferred, or encouraged by AA and we are using an APP which allows a user to search for a meeting by content near their physical location. For example, you could search for a noon meeting in Paso Robles or 12 & 12 meeting in Atascadero. If you attend a meeting advertised as a Daily Reflection but turns out to be a Big Book study you can submit a correction to the web site which will be reviewed and fixed. This is expected to be up and running by the end of the year.

Bob also said the Board decided to close the office for the upcoming holidays (Thanksgiving, Christmas and New Years). It was at first thought the Phone Volunteers could answer any calls during those days but Sharon didn't think that would work with her staff.

Vice-Chair's Report: Jim had no report. Related to this chair. See other reports following.

Treasurer's Report: Bonnie reported that Group donations received year to date, totaled \$20,083.82 which compares to last years total of \$19,402.14. The checking account balance at the end of October was \$8,242.65. This is \$505.24 more than last years total at this time. Our Prudent Reserve is \$15,822.16, which is held in two CD's in the Bank of Sierra and we have \$100 in Petty Cash. We have also received \$637.65 in Birthday Contributions this year. It was noted that we have approximately \$3,000 in anticipated Web design costs which will come due this year.

A motion by David and seconded by Jim to accept the report was passed unanimously.

Literature Report: Joe E. reported that he had two orders this month. The first to GSO for approximately \$2,000 and the second to Grapevine for about \$250. Joan asked if the Grapevine order included the new publication "One Big Tent" which is about Atheists & Agnostics sharing their Experience, Strengths and

Hopes and Bob asked if we could have a list of what we order shown on the web site. Joe said he will look into both issues.

We also had a discussion about what we are charging for the literature we sell. Bonnie said the computer charges listed on our sales receipt are adjusted to the “cost” charges from GSO and Grapevine. The prices change. It was pointed out that we have some prices listed on the book shelves. We learned this was to assist the purchaser as to the approximate purchase price. We all know the price will be more because of tax. The general opinion was that the Office Volunteers should be aware the prices noted on the shelves are not precise.

Lastly, we discussed a small publication called “Meeting in a Pocket”. Bob explained that was something we “self published” a few years ago. Some indicated that it was very popular. It worked well for impromptu meetings in hospitals and jails. Bob said he would investigate the cost of having the booklet published and explore simply having it reformatted to an 8 1/2”X11” format. Something that could be folded.

Communications Chair: Jeff L., said that Groups are using the Meeting Change Form more, which is helpful. There has been considerable confusion with the Five Cities move. Jeff received, just prior to our meeting, a meeting schedule for a new group, A “new” Mesa Group, which is occupying the former five Cities Group rooms at 564 Mesa View Drive and the five Cities Group with their former meeting schedule is now located at 781 Calle Bendita, both in Arroyo Grande.

Office Manager Report: Jim reported that we desperately need an Office Manager. The difference in the smoothness of how the office functions, is remarkable, as compared to when the position is vacant.

We have an air conditioner, now installed, to replace the one which was vandalized and no longer functioning. Our lease said we were responsible to replace the old one. The owner indicated the original air conditioner had been installed for a previous tenant who had a large number of computers, which generated considerable heat. He recognized that need would probably not come up again and said we did not have to repair or replace it. The one we have now sits on the floor and is vented out the window. It is something we own and can take with us if we were to move.

Volunteer Coordinator’s Report: Jim reported that we have two office volunteers on sick leave. Their shifts are being staffed by existing backup volunteers, but we have one shift on Wednesday, 12 to 3 that needs someone permanently.

The new coordinator, Joe Reyes, will take over the position in December and is responsible for the December work shift calendar.

Call Forwarding: Sharon reported that, she has trained two more of her backup volunteers and working to replace one of her active ones. She is working with her backups to replace the vacating active volunteer.

Board Out Reach program. Bonnie said the BOD is planning to meet this month at the Five Cities Group 7pm Sunday meeting (11-25-18), at their new location, 781 Calle Bendita.

Old Business:

Redesign of CCCOI website and online meeting directory. See the Chairperson Report.

New Business:

Bob explained that November is the month we accept nominations for the Board of Directors. We have three retiring Board Members and are seeking individuals for those upcoming vacancies and he opened the floor for nominations. Jim nominated Andria W... whose sobriety date is June 18, 2000 and Bonnie nominated Joan S... whose sobriety date is December 8, 2004.

Nominations are still open for additional persons wishing to be on the board. An election will take place at the December COR meeting

Central Office Representatives: (C.O.R.) Reports or Questions;

No questions.

9:50am, A motion to adjourn by Joan, seconded by David was unanimously approved. We did so with the Responsibility Declaration.