

**Central Office Representatives Meeting Minutes  
Sunday December 9, 2018**

**2018 Board of Directors**

✓ Chair, Bob R.	✓ Vice-Chair, Jim L.
✓ Treasurer, Bonnie N,	✓ Secretary, Leonard
✓ Literature Chair, Joe E.	✓ Communications Chair, Jeff L.
Member-at-Large, Gina S.	

**Staff**

✓ Office Manager, Jim L.	Volunteer Coordinator, Joe R.
Newsletter Editor, Judy Gabriel	Call Forwarding Coord. Sharon H.
District 22 Liaison, Joan S.	✓ Dist. 22 Convention Liaison, Rob R

**COR's present:**

Andrea W., Guest, interested in BOD

David C., Open Door L.O., Sunday Night Rap & Dist. 22 H&I, SLO

Dick B., Mesa group, AG

Gil, M., Village Group, Oceano

Karen D., Saturday AM Women's Meeting, M.B.

Kimberly L., Pioneer Group, SLO

Shelly B., Saturday AM Woman's Group, Cambria

Wayne N., 5-Cities, 7am Sat. Morning, AG

8:45am, Call to order followed by the Serenity Prayer, a reading of the 2<sup>nd</sup> and 12<sup>th</sup>. Traditions. Introductions were made and the sign-in sheet was passed.

## **Reports from Officers and Staff:**

**Secretary's report:** Leonard L., recapped the November 11<sup>th</sup>. Minutes. There was no discussion. A motion by Wayne, seconded by Jeff, to approve the minutes was passed unanimously.

**Chair's Report:** Bob R, announced that our new web site went on line yesterday. He urged all to announce the updated site at our respective meetings. The new meeting directory uses a format common to other meeting directories called Word Press so should be compatible with directories you encounter while traveling. If you are using your cell phone it can tell you the meetings near your current location which is helpful when you are in an unfamiliar area. It also comes with maps and driving directions to locate the meeting.

There is an area where you can change a meeting's parameters and another where you can post functions you want to announce that your group is having.

Our web address is sloaa.org and the meeting directory is kept current unlike the printed directory which comes out every 2 months.

**Vice-Chair's Report:** Jim had no report. related to this chair. See other reports following.

**Treasurer's Report:** Bonnie reported that Group donations received year to date, totaled \$20,661.84 which compares to last years total of \$20,481.12. The checking account balance at the end of October was \$7,579.64. This is \$1,775.73 more than last year's total at this time. Our Prudent Reserve is \$15,822.15, which is held in two CD's in the Bank of Sierra and we have \$100 in Petty Cash. We have also received \$676.65 in Birthday Contributions this year. It was noted that we have approximately \$2,800 in anticipated Web design costs which will come due this year.

A motion by Jim and seconded by Wayne to accept the report was passed unanimously.

**Literature Report:** Joe E. reported that he had a small order this month and that we have hard cover Big Books in stock. It was also reported that Mary P., a long time member of AA from Morro Bay has a story published in a new Grapevine book titled "Making Amends" on page 46.

Bonnie made a clarification on what it means when we say that we sell the literature at our cost. Our actual bill from the GSO and Grapevine, which bill separately, vary due to parameters such as quantity ordered. Our pricing is technically very close as compared to the actual cost.

**Communications Chair:** Jeff L., said the meeting directory is at the printers and will be available for distribution soon. He makes meeting directory changes as they are reported to the Central Office. The online meeting directory therefor is always as current as the changes reported while the printed directory is only current to the date a week or two prior to its printing.

The Nameless Newsletter is not due until next month.

**Office Manager Report:** Jim explained that we don't actually have this position filled as he is only helping.. The difference in the smoothness of how the office functions, is remarkable, when compared to when the position is vacant. He explained that the Office Manager assists the officers and volunteer coordinators with their duties as well as keeping things supplied

He said the operating instructions for the new air conditioner located in the back room, have been attached to it.

**Volunteer Coordinator's Report:** Bob reported that the BOD discussed the Christmas and New Years office closing again. After discussion it was decided that we will be open after all, with Saturday hours (10 to 4, two 3 hour shifts). Joe R. will ask the Office Volunteers to staff those special holiday shifts. If Joe can't find volunteers for the four shifts, Sharon will ask her Call Forwarding staff for volunteers. Failing that, we will use the office phone answering machine and the next office volunteer will answer the call during the next regular open office.

**Call Forwarding:** Sharon reported that things are staffed and working smoothly.

**Board Out Reach program.** Bonnie said the BOD met this month at the Five Cities Group 7pm Sunday meditation meeting (12-2-18), in their new facility location, 781 Calle Bendita.

### **Old Business:**

Redesign of CCCOI website and online meeting directory. See the Chairperson Report.

### **New Business:**

**Board Members;** Bob explained that December is the month we elect new officers for 2019. We have three current officers retiring through term limits and we are seeking nominations to fill those vacancies. In November, we accepted the nominations of Andrea W. and Joan S.. Bob reopened nominations. Bonnie nominated Gil M. from the Village Group. Nominations were closed and the applicants were excused from the room except for Joan who had a prearranged

absence, for the election. A motion by Jim, seconded by David to accept the slate of officers presented and passed with unanimous consensus.

**Central Office Representatives: (C.O.R.) Reports or Questions;**

Wayne reported that his group, Five Cities Group, Arroyo Grande has a surplus in their Prudent Reserve and is considering making a donation to the Central Office for the purpose of lowering the cost of some literature, like the cost of the Big Book. He will keep us posted.

9:35am, A motion to adjourn by Jim, seconded by David was unanimously approved. We did so with the Responsibility Declaration.