

Central Office Representatives (COR) Meeting Minutes

4/14/19

2019 Board of Directors X = present

X Chair, Leonard L	X Vice-Chair, Joe E.
X Treasurer, Bonnie N	X Secretary, Andrea W
X Literature, Gil M	X Communications, Jeff L.
X Member at Large, Joan S.	

Staff X = present

Office Manager, Scott L	Volunteer Coordinator, Joe R.
X Newsletter Editor, Judy G	X Call Forwarding Coord Sharon H.
District 22 Liaison, vacant	Dist. 22 Convention Liaison, Rob R

**COR's present:**

- Dick B, Mesa Group AG
- Margo R, Serenity Group, AG
- Marni, Women's Big Book Study, CA
- Ellen S, Open Door, LO
- Karen D, Sat Women's Group, MB
- Margo R, Village Group, OC
- Kimberly L, Pioneer Group, SL
- Tony T, Fredericks Friday Speaker Meeting, SL
- Zach L, Sunday Eve Rap Group, SL

8:45am, Leonard called meeting to order, followed by the Serenity Prayer and readings of the 2<sup>nd</sup> and 4<sup>th</sup> Traditions. All present introduced themselves and the sign-in sheet was passed.

**Reports from Officers and Staff:**

**Secretary's Report:** Motion to approve by Jeff L, second by Joan S, approved unanimously.

**Treasurer's Report:** Bonnie reported that group donations received for Jan - Mar totaled \$6814.00, which is \$2172.37 lower than that period last year. The checking account balance, as of 3/31/19 was \$3182.72, the Prudent Reserve is \$15,880.83 and Petty Cash of \$100.00. Birthday contributions were \$136, equaling 136 years of sobriety. Motion to approve Joan S, second Margo R, approved unanimously.

**Member at Large Report:** Joan S had birthday envelopes with Happy Birthday stamped on them. She will go to groups as she can, especially one who have been generous with contributions.

**Chair's Report:** Leonard L reported that some board positions are available. There is a 2 year sobriety requirement and requested that CORs announce at meeting. The CORs will vote in board members and the board members will select which positions officers will hold. If there are items that the CORs would like to put onto the agenda for next month, let him know.

**Literature Report:** Gil M reported that all inventory except Spanish pamphlets is completed and COR Miguel will help with this after the meeting today. He needs to order more Secretary Handbooks. There was a discussion about making these available free to the groups.

**Communications Chair:** Jeff reported that the April/May meeting directories are available. The Nameless Newsletter will come out in May for May/June. The meeting change request form is on the website. New meetings and events can also be added online.

**Newsletter Editor:** Judy G stated that the literature chair (Gil) will be attending the convention and will have a display. Gil may have Big Books in various languages.

**Call Forwarding:** Sharon reported that office volunteer vacancies are not being communicated for call forwarding and some call-forwarding volunteers still have phones. She suggested that Volunteer Coordinator email steady and back-up volunteers on list to fill open slots. May need back-up Volunteer Coordinator so that daytime volunteers can reach someone if needed to find coverage. Volunteer Trainer needed who is designated to do new volunteer training. There is a shortage of office volunteers and they may benefit from training. Transferring phone procedure too complicated for remote volunteers. Remote volunteers must follow-up phone call to confirm that phones have been transferred. Leonard will talk with Joe about back-up Volunteer Coordinator about volunteers and training issues. Newcomer packets are filled and back in the office.

**COR Reports and/or Questions:**

Margo R: Will be attending upcoming assembly and will be reimbursed by CCCOI for round-trip mileage.

9:40am, Motion to adjourn by Joan S, seconded by Margo R, unanimously approved. Closed with the Serenity Prayer and Responsibility Declaration.