

Central Office Representatives (COR) Meeting Minutes

5/12/19

2019 Board of Directors X = present

X Chair, Leonard L	Vice-Chair, VACANT
X Treasurer, Bonnie N	X Secretary, Andrea W
X Literature, Gil M	X Communications, Jeff L
X Member at Large, Joan S	

Staff X = present

Office Manager, Scott L	Volunteer Coordinator, Joe R
Newsletter Editor, Judy G	Call Forwarding Coord Sharon H
District 22 Liaison, VACANT	Dist. 22 Convention Liaison, Rob R

COR's present:

Chip A, Avila Beach Group, AB

Marni, Women's Big Book Study, CA

Ellen S, Open Door, LO

Kimberly L, Pioneer Group, SL

Zach L, Sunday Eve Rap Group, SL

8:45am, Leonard called meeting to order, followed by the Serenity Prayer and reading of the 5th Tradition.

Reports from Officers and Staff:

Secretary's Report: Andrea did not receive any suggested changes. Motion to approve by Bonnie N, second by Joan S, approved unanimously.

Treasurer's Report: Bonnie reported that group donations received for Jan - Apr totaled \$9542.78, which is \$644.78 lower than that period last year. The checking account balance, as of 4/30/19 was \$5533.20, the Prudent Reserve is \$15,892.01 and Petty Cash of \$100.00. Birthday contributions up and were \$288, equaling 288 years of sobriety. Motion to approve Jeff L, second Joan S, approved unanimously. The sales tax for the quarter was paid and Bonnie will submit Form 5600 by 5/13/19.

Member at Large Report: Joan S went to Sat. night meeting in North County. She gave them meeting schedules, birthday envelopes and mentioned the Meeting Guide app. Attendees asked how their contributions were used and Joan explained. She needs to branch out to other areas.

Chair's Report: Leonard L reported that some there is a board vacancy and disseminated board position descriptions. There is a 2-year sobriety requirement and he requested that CORs announce opening at their meetings. The volunteer coordinator needs people who are committed to their shifts. He needs someone permanent to take the Mon 9am – noon shift as Bonnie is currently filling in. They also need someone for Fri noon – 3pm shift and someone for the 2nd and 3rd Weds for the noon – 3pm shifts. Back-up volunteers are also needed. The office volunteer will answer phone and sell literature and it is a good way to be of service. There is a 6-month sobriety requirement.

Literature Report: Gil M reported that the Spanish pamphlet inventory is completed and that there is an excess of Spanish literature. He will display it at the convention in case some of the Spanish speakers would like to purchase it there.

Communications Chair: Jeff reported that the meeting directories will be available the first week in June and that he will print 1500. The Nameless Newsletter for May/June is out and is very popular due to the cover story. He had 250 copies printed. He will check about adding the financials and secretary handbook to the website. Bob R sent a copy of the secretary's handbook to Jeff and Bonnie for review. Jeff reviewed it, but will wait for Bonnie, Joan and Gil's comments before printing 500 copies, which will cost \$145. The handbook gives secretaries suggestions on how to run a successful meeting. One per meeting will be provided free of charge to each group and they will be available to the CORs at the next monthly meeting, at Central Office and at the convention. Joan will also take them to the meetings when she goes. There are approximately 330 meetings listed in the directory.

Discussion:

Directors + Officers (D+O) insurance for Board Members – The current insurance policy does not have D+O insurance in it. Andrea will complete an application with Morris & Garritano and will get a quote. Bonnie N made a motion to purchase the insurance if it does not exceed \$1500/year and it was seconded by Jeff L, unanimously approved. Andrea will also check if there is a blanket policy available that can be available for District 22 meetings.

COR Reports:

Ellen S from Open Door reported that her group likes her report.

Chip A from Avila Beach Group reported that there are 4 meetings at the Community Center in Avila and they are going smoothly.

Zach L from Sun Eve Rap Group asked if there is a current inventory of the meetings so that people know which ones are dark. An inventory of the groups was completed last year. Zach has a volunteer from his group who is willing to assist with inventory this year. Jeff L relies on the current information from CORs so that groups and the directory can be updated. Wayne N, District 22 registrar stated that he has a list of all of the meetings.

Bonnie stated that Margo R would be attending the upcoming assembly in Simi Valley and will be reimbursed by CCCOI for round-trip mileage.

9:50am, Motion to adjourn by Joan S, seconded by Gil M, unanimously approved. Closed with the Responsibility Declaration.