

Central Office (CO) Representatives (COR) Meeting Minutes

10/13/19

2019 Board of Directors X = present

X Chair, Leonard L	Vice-Chair, VACANT
X Treasurer, Bonnie N	X Secretary, Andrea W
X Literature, Gil M	X Communications, Jeff L
X Member at Large, Joan S	

Staff X = present

Office Manager, Scott L	Volunteer Coordinator, Joe R
Newsletter Editor, Judy G	X Call Forwarding Coord Sharon H
District 22 Liaison, VACANT	Dist. 22 Convention Liaison, Rob R

**COR's present:**

David c, 5 Cities AG  
 Dick B, Mesa Group AG  
 Marni S, Women's Big Book Study CA  
 Ellen S, Open Door LO  
 Sharon H, Early Risers LO  
 Kimberly L, Pioneer Group SL  
 Frank O, Fredericks Friday Speaker SL  
 Owen, guest

8:45am Leonard L called meeting to order, followed by the Serenity Prayer and reading of the 10<sup>th</sup> Tradition.

**Reports from Officers and Staff:**

**Secretary's Report:** Andrea W disseminated copies of the 9/8/19 minutes. Motion to approve minutes from Joan S, Jeff L second, approved unanimously.

**Chair's Report:** Leonard completed the draft of the handbook for CO and will circulate to BOD to review. He also circulated the CO volunteer schedule with openings list - see attached. Leonard will stay for District 22 GSR meeting since there is currently no vice-chair who is the liaison to the district. Joe R, volunteer coordinator, was receptive to help coordinating volunteers and Janice E has volunteered to help. There are currently 43 volunteers on the email list. Leonard will look at a solution to the phone system and online schedule so that office volunteers can be scheduled and reminders will be sent to the volunteer before their shift. Some volunteers forget about their shifts and this is the reason that sometimes they do not show up.

**Treasurer's Report:** Bonnie N that the group donations received for Jan-Sept totaled \$20,478.52, which is \$2177.86 higher than that period last year. Bank balance is \$6392.41, Prudent Reserve is \$15,914.06 and Petty Cash is \$100. Motion to approve Leonard L, second Joan S, approved unanimously. Regarding CO move, we are unsure if we will have to move, but do not think that we will be kicked out. We are on a month-to-month lease, as our 5-year lease has not been renewed. Bonnie attended the 10/12/19 Bridging the Gap (BTG) Workshop as well as did 17 people. Scott, the Office Manager, helped at this event and 6 new females and 3 new males volunteered to write to incarcerated inmates. Five Cities group might want a BTG presentation. A question was addressed in that the PO

Box was paid and was misclassified, so that was corrected. Janice E who has an accounting background is willing to become the new Treasurer for the Board and Bonnie expressed an interest in becoming Vice-Chair. Bonnie is willing to work with Janice to train her. Andrea W is interested in becoming Member-at-Large; Jeff L would like to remain Communications Chair. Scott is doing a good job at CO and everything is running well.

**Literature Chair Report:** Gil M reported that he ordered 100 Big Books since CO is out. He will attend the convention meeting since CO will have a literature booth there.

**Communications Chair Report:** Jeff L circulated the new meeting directories and the Nameless Newsletters (NNL) will be out at the end of Oct/beginning of Nov - Judy G needs stories and her email address is in the NNL + online. Changes to the print directory occur every 2 months, but the online changes take place immediately. Owen commended Jeff on how expediently he corrected the online information for his group. Frank O asked if the online directory could reflect the specific week for the speaker meetings in the text listing rather than having to click on it for additional information. Several people inadvertently went to a speaker meeting location only to find that they had the wrong week. Jeff L will check with Bob R to see if this is possible.

**Member at Large Report:** Joan S has been attending meetings and mentions the Meeting Guide app, takes secretary handbook and thanks group for their donations. She focuses on helping the newcomers learn how to use the sloaa.org website and Meeting Guide app. She plans to go to a meeting in Nipomo.

**Call Forwarding Coordinator Report:** Sharon H reported that she has a full staff, but had a hard time forwarding the phones. Craig and Chad have volunteered to take over the call forwarding coordinator position, as Sharon will move onto another service position. The call-forwarding person takes the phones after hours when CO is closed.

**COR Discussion:**

Frank O asked if CO sells chips. He reported that the Alano Club is frequently out of chips. CO doesn't sell chips/medallions. Several online resources sell these and other items. Andrea W mentioned that some meetings have a box so that members can donate their chips to be used for the meeting. Owen mentioned that a group outside our district did that and when someone received the chip, they were also given the lineage of who had the chip before them.

David C asked if people are interested in volunteering at CO, whom should they contact? Answer: call CO.

Frank O has some tech items that he may be able to donate to CO. He will contact Bob R.

Owen attended the BTG Workshop and has the information packet that was made available to CORs. He is now a BTG committee member.

David C had a question about the Meeting Guide app that was answered during the meeting.

There is one open CCCOI Board Member position available. Nominations will occur at the November COR meeting and voting will occur at the December meeting. If you are interested, contact Leonard L.

Having no other items to discuss, the meeting was closed at 9:45am with the Responsibility Declaration. Motion to adjourn Owen, second Bonnie N, all in favor.