

Central Office Representatives (COR) Meeting Minutes

9/8/19

2019 Board of Directors X = present

X Chair, Leonard L	Vice-Chair, VACANT
X Treasurer, Bonnie N	X Secretary, Andrea W
X Literature, Gil M	X Communications, Jeff L
X Member at Large, Joan S	

Staff X = present

Office Manager, Scott L	Volunteer Coordinator, Joe R
Newsletter Editor, Judy G	X Call Forwarding Coord Sharon H
District 22 Liaison, VACANT	Dist. 22 Convention Liaison, Rob R

**COR's present:**

Dick B, Mesa Group, AG  
Margo R, Serenity Group, AG  
Ellen S, Open Door, LO  
Karen D, Sat Women's Group, MB  
Margo R, Village Group, OC  
Tony T, Fredericks Friday Speaker, SL  
Kimberly L, Pioneer Group, SL

8:45am Leonard L called meeting to order, followed by the Serenity Prayer and reading of the 9<sup>th</sup> Tradition.

**Reports from Officers and Staff:**

**Secretary's Report:** Motion to approve 8/11/19 minutes from Joan S, Kimberly L second, approved unanimously.

**Chair's Report:** Leonard will try to complete the handbook for Central Office. Joe R, volunteer coordinator, has been slow in responding to the volunteers and providing the schedule by the 15<sup>th</sup> of the month. It makes it difficult for Scott L, office manager, to assure office coverage. There are 3 office volunteer vacancies and we want to make sure that volunteers continue to be motivated to stay. Leonard will explore options for a solution. They are planning for the convention in SLO for next year if people are interested in being of service. Leonard L will ask Bob R to put the tax ID information on the website for groups.

**Treasurer's Report:** Bonnie N that the group donations received for Jan-Aug totaled \$18,533.36, which is \$1865.48 higher than that period last year. Convention sales for literature were \$248, the CCCOI portion of the convention fundraiser was \$454 and \$227 (half) will be given to the convention committee. CCCOI received \$590 in birthday contributions equaling 590 years of sobriety. Checking Account balance is \$3719.49, Prudent Reserve is \$15,914.06 and Petty Cash is \$100. Motion to approve Joan S, second Jeff L, approved unanimously. Bonnie spoke with Lisa, the property manager, regarding a potential move. We will not be kicked out, but our 5-year lease will not be renewed at this time. We are renting month-to-month and there may be an office in the same complex available in the next few months, which would make a move easier (only across the parking lot). Bonnie asked Lisa to repair or replace the handrail out front, as it is wobbly. Bonnie circulated hard copies of 2020

International Convention information and the 10/12/19 Bridging the Gap Workshop flyer. Bonnie is looking for someone who can take over the treasurer's position. The minimum requirements are: 2 years of sobriety, knowledge of QuickBooks and Excel and availability of 8-10 hours/week. Contact Bonnie at Central Office if you are interested. Bonnie reported the status of Central Office is OK and that she will restock the refrigerator.

**Literature Chair Report:** Gil M reported that the Wall Calendar was most popular at the convention and the AA humor books were the least popular. He received several requests for Daily Reflections and will take those next year. There was a request to order the Big Book in Portuguese. In the future, special orders will be pre-paid. There is a surplus of *A Rabbit Walks into a Bar* and *Take Me to Your Sponsor* books. The cost is \$10. Joan S made a motion to sell these books for \$5 plus tax until they are sold out, Tony T seconded the motion. Bonnie will change the price in the computer at CO. Once the books are sold, they will not be reordered since they were not popular. They will be available by special pre-paid order. Inventory will be kept low for now until we know what the decision is regarding the possible Central Office move.

**Communications Chair Report:** Jeff L circulated the new meeting directories and Nameless Newsletters (NNL). Extra Meeting in the Pockets are in the closet at Central Office. Judy G needs articles for the NNL. There are a few meeting changes to be recorded. Jeff L reported that he and Bonnie met with the pastor of the Episcopal Church who requested information about AA for his parishioners. He was interested to attend an open AA meeting and they answered his questions about how to best support his members.

**Member at Large Report:** Joan S attended the Cayucos Mon night meeting, gave them literature and thanked them for their contributions. She mentioned the Meeting Guide app, which is powered by AAWS.

**Call Forwarding Coordinator Report:** Sharon H reported that she needs back-up volunteers at Central Office to cover vacations and absences. She is willing to train office volunteers and there is a binder of procedures at Central Office to make it easier for volunteers to remember everything.

#### **COR Discussion:**

Karen D asked about PO Box rent and contributions to Area 93, District, GSO and H&I on the financials. Bonnie will check to see if the PO Box rent has been paid. Central Office will not be making contributions to Area 93, District, GSO and H&I this year. If the groups would like to contribute to these entities, they can do so directly. There is suggested donation percentage information in the free AA pamphlet F-3 Self-Support: Where Money & Spirituality Mix.

Margo R mentioned that she put the safety cards into the meeting format books for Serenity Group as they have 3-4 meetings/day and each binder contains info about safety from AAWS. The binders were defaced by someone once this information was added. The police have been called in the past to this meeting location.

Bonnie N mentioned that a co-secretary at each meeting is a good idea for welcoming new people, safety and to maintain control of the meeting.

Leonard L mentioned that some of the meetings in Atascadero have had to call the police on members who are exhibiting inappropriate behavior, are mentally ill or homeless.

Having no other items to discuss, the meeting was closed at 9:45am with the Responsibility Declaration. Motion to adjourn Joan S, second Andrea W, all in favor.